

# Henry County Junior Fair Board Constitution

## ARTICLE I- TITLE

This organization shall be known as the Henry County Junior Fair Board.

## ARTICLE II- PURPOSE

The purpose of this organization shall be to promote the interests of youth by assisting in planning and the operation of the Henry County Junior Fair. At all times the Henry County Junior Fair Board shall operate within the rules and regulations of the Henry County Agricultural Society and with direction of the Henry County Senior Fair Board.

## ARTICLE III-MEMBERSHIP

- A. The members of this board shall include representatives from 4-H, FFA, Farm Bureau Youth, Boy Scouts, Girls Scouts, and/or other youth organizations exhibiting at the Henry County Fair acceptable to the Senior Fair Board. Board Representatives must meet membership guidelines and be active in the organization they represent. Membership is subject to approval of the Senior Fair Board. Method of selection of these representatives will be left to the discretion of the respective organizations.
- B. Board members must be a minimum of 14 years of age (as of Jan. 1 of the new year) AND at least a Freshman in high school.
- C. Number of representatives to serve on the board from the above organizations shall be:

4-H	20 maximum
FFA	2 per chapter (total of 8)
Boy Scouts	2
Girl Scouts	2
Farm Bureau Youth	2

The Junior Fair Board, on an individual basis may consider membership greater than those listed. Executive Committee will be consulted prior to advisor/s implementing.

- D. Members shall be selected to serve a one-year term, beginning in October. They are eligible to serve on the board in future years as long as their obligations to the Junior Fair Board have been met and they are eligible to participate in the Henry County Junior Fair.
  - \*Applications for 4-H representatives are available June 1st and are to be returned by September 1<sup>st</sup> to the Extension Educator, 4-H Youth Development.
  - \*Representatives from Farm Bureau Youth, FFA Chapters and Scouts are to be determined by September 20th each year at the discretion of the organizations and its' advisor.
  - \*Attendance to all scheduled monthly meetings of the board is expected. Any member is permitted three (3) absences (excused and/or unexcused) total. Members are to notify the Junior Fair Board Secretary prior to meetings.
  - \*All work sessions are considered regular meetings.
  - \*Members missing a third meeting will be notified in writing of the board member's dismissal from the board.
  - \*In case of the resignation or removal of a member, the member's term may be filled by appointment for the remainder of the year by the Junior Fair Board Executive Committee, with the approval of the board advisors and Senior Fair Board Junior Fair Committee.A Code of Ethics shall be read and signed by each and every Junior Fair Board member at the beginning of each term year (October). The Junior Fair Board member agrees to the terms of this code of ethics and will adhere to its guidelines. The member will also accept

responsibility for any and all disciplinary action deemed necessary in the event the guidelines are not followed.

## **ARTICLE IV-ADVISORY COMMITTEE**

Advisors shall include: Senior Fair Board members that make up the Junior Fair Committee; the Extension Educator, 4-H Youth Development; one advisor from each of the youth organizations represented; volunteer advisors as confirmed by the Junior Fair Board Executive Committee and the Senior Fair Board. It is recommended that new advisors have at least one year out of their respective youth organization. New advisors for the board must formally apply and submit to a background check.

Management of the Junior Fair Board will be a shared responsibility between the advisors and Extension Staff. It is recognized that the OSU Extension Program maintains a working relationship with the Senior Fair Board in conducting Junior Fair Programming and that Extension does not solely manage the Junior Fair Program.

## **ARTICLE V-OFFICERS**

- A.** Officers shall be elected in October meeting from the current membership of the board by ballot.
- B.** Officers shall serve a one-year term beginning in October with the possibility of re-election in following years.
- C.** Members serving on the board for more than one year are eligible to hold an office.
- D.** Specific Officer positions include:  
President, Vice-President, Treasurer, Secretary.  
The President and Vice-President shall represent the board at the Henry County Senior Fair Board meetings.
- E.** Committee Representatives include:  
Two (2) Junior Livestock Sale Committee representatives; One (1) 4-H Advisory Council representative  
\*Committee representatives shall be elected by the board at the October meeting.
- F.** The Executive Committee shall represent the board between regular meetings as necessary.

## **ARTICLE VI-DUTIES OF OFFICERS**

- A.** The President shall preside at all meetings, including the Executive Committee meetings and see that rules of the organization are enforced. He/she will represent the Junior Fair Board at the monthly meeting of the Henry County Senior Fair Board.
- B.** The Vice-President shall assume duties of the President in his/her absence. He/she will represent the Junior Fair Board at the monthly meeting of the Henry County Senior Fair Board in the absence of the President.
- C.** The Secretary shall keep an accurate record of all proceedings and business of the board. This includes attendance, minutes from all regularly scheduled meetings and correspondence.
- D.** The Treasurer shall receive all money in direction of the board and keeps an accurate record of all financial activity. This position will automatically chair the Awards Committee.
- E.** The representatives to the Senior Fair Board shall represent the board at Senior Fair Board meetings to take care of any Junior Fair related activities.

## **ARTICLE VII-DEPARTMENT COMMITTEES**

Each member shall serve on a Department. One individual shall serve as the Chair of said committees. The committees are as follows:

Beef & Dairy	Horses
Dogs	
Poultry	Swine
Rabbits	Sheep & Goat
Awards	King & Queen
Youth Activities	

\*Others as deemed necessary

## **ARTICLE VIII-DUTIES OF MEMBERS**

In order to be considered an active member of the Henry County Junior Fair Board, members will:

- \*Attend all scheduled and special meetings
- \*Vote on matters within departments and the Junior Fair overall
- \*Participate in work sessions and committee meetings as scheduled
- \*See that exhibitor cards and other records are complete
- \*Assist with the placing and judging of exhibits
- \*Assist during fair week at shows assigned and other activities sponsored by the Junior Fair Board.
- \*Participate in fair clean-up activities following the release of the Junior Fair exhibits.
- \*Complete other duties as agreed upon.

## **ARTICLE IX-ADOPTING THE CONSTITUTION**

This constitution shall be adopted by 2/3 vote of all membership present.

## **ARTICLE X-AMENDING THE CONSTITUTION**

This constitution may be amended by approval of 2/3 of the membership present at any regular or special meeting of the board, providing proposed amendments were communicated with each board member at least one week in advance of the meeting in which a vote will be taken.

Approved June 1993; amended December 1993, June 1998, January 2000, November 2004, October 2007; October 2008; November 2008, December 2009; updated 2013; updated 2015